



Minutes of AY2023 Meeting of Internal Complaint Committee

Dated: 07-August-2023

Agenda

- To appraise the constitution of the Internal Complaint Committee with respective roles and responsibilities.
- To discuss the guidelines and measures of Internal Complaint Committee in the College
- To discuss the resolution status of complaints received by ICC through proper channel (if any)
- Any other agenda if suggested and accepted by member(s).

Attendance

- MOTA DHANSHRI (Chairperson)
- SHAIKH ISMAIL (Convenor)
- MHASKAR NUTAN (Member)

Minutes of Meeting

- The Chairperson appraised the members of the committee with respective roles and responsibilities.
- Members confirmed that the information of the committee has been updated on the website of the college for awareness of the stakeholder.
- Code of Conduct for the Staff and Students have been reviewed and found adequate and effective as per current conducts of statutory authorities.
- The suggestion boxes access logs reviewed and verified and found acceptable in frequency.
- No complaints / grievances related to discipline or conduct in the college has been received by ICC hereby no specific actions are planned.

Forwards

- Awareness sessions about code of conduct and disciplinary behaviour to be conducted for the staff and students. More workshops related to Professional and General Ethics to be planned.

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